



New Horizon Public School, Airoli

Sector-19, Airoli, Navi Mumbai 400 708

Grade: I-V

NH - Pri/ 01

Date: 03.04.2023

Dear Parents,

Greetings !from New Horizon Public School and Penguin Kids for the academic year 2023-24.

Every morning brings new thoughts, strengths, possibilities and newer associations. To forge stronger associations let us embark on a journey based on trust and motivation. As we take steps towards a new journey in the academic year 2023-24, you are requested to go through the guidelines so as to make the journey fruitful and build stronger foundations for your ward.

1. **Uniform:** Cleanliness is a virtue all students must inculcate. Students must come to school in a neat, clean and well ironed uniform.

Activity uniform must be worn on the activity days with white canvas shoes. Activity days for various grades are mentioned below

Sr. No	Grade	Day
1	Grade I and II	Wednesday
2	Grade IV and V	Thursday
3	Grade III	Friday

2. **Regularity and Punctuality:** Punctuality has immense value in a student's life. Being punctual helps one to be organize. Students must be punctual and report to school before 12.45 pm . Gates will close by 12.45 pm. Late coming will not be appreciated.

3. **School Timings : Grade I – V :12.45 pm to 5.20 pm**

4. **Saturdays**

Sr. No	Grade	Days	Days
1	Grade I – III	All Saturdays are days off	
2	Grade IV - V	2 nd and 4 th Saturdays are days off	1 st , 3 rd and 5 th Saturday will be working

5. **1NH app:** 1New Horizon app must be downloaded by each and every parent. The app gives the complete plan for the academic year 2023-24. Parents must refer to it from time to time.
6. **ID card and Parent pass:** Details for the ID card must be updated in 1NH app. The last date for updating the ID card details is 5th April 2023.

All parents must carry a parent pass. Parent pass must be produced in case of an early leave for your ward.

Early leave will be granted only in case of health emergency. In no other case will early leave be granted.

- 7. Lunch Time:** Students must bring nutritious vegetarian food for lunch. Using a napkin during lunch time goes a long way into maintaining hygiene. It must be brought daily to school.
- 8. Books :** All the Books for academic year 2023-24 must be labelled with Name, Grade, Division Roll No. etc and must be well maintained. It is advisable to cover the books to make it last longer.
- 9. Scout & Guide:** Scout & Guide activity will be conducted for Grade III & IV for the academic year 2023-24. This activity is to be mandatorily followed for three consecutive years to achieve certification.(upto Grade V)

Guidelines for 1st Day

1. Students must wear previous year's ID card. It is mandatory to do so in the school premises.
2. A Bridge course (Revision) will be taken by the teachers for first few days to update the students with the syllabus hence student need to carry a single line notebook and the English text book for the same.
3. Students will carry previous year's almanac to school till they receive a new one.
4. Concerns about new books which have been delivered will be addressed to in the school after 15.04.2023(eg. - damaged books will be replaced, wrong books delivered will be replaced with the correct ones etc. etc.) Students must inform the concerns to the Grade teacher when asked so.
5. Students must carry a large water bottle to last them for long duration during school hours.
6. Students of Grade II should come to school in school uniform and not in activity uniform on 05.04.2023.
7. Students of Grade I, II, III & IV will use pencils to write. The students of Grade V and above will use blue gel/ ball pen to write.
8. Students of Grade I, II & III must bring 4 sharpened pencils along with an eraser and a ruler. Sharpeners should not be send to school in the pencil box.
9. The school will observe holidays on the following days:

Sr. No	Day	Date	Event
1.	Friday	07.04.2023	Good Friday
2.	Friday	14.04.2023	Dr. Babasaheb Ambedkar Jayanti
3.	Saturday	22.04.2023	Id – ul - Fitr

Looking forward for a successful year ahead

Principal